**LICENSING ACT 2003**

**(Premises Licences and Club Premises Certificates) Regulations 2005**

**Application to Vary a Premises Licence**

**[NAME OF PREMISES]**

**[FULL ADDRESS OF PREMISES]**

TAKE NOTICE, [applicant name], has made an application, pursuant to Section 34 of the Licensing Act 2003, to vary the premises licence in respect of the premises detailed above. A statement of the proposed variation is as follows:

[Details of the proposed change to licensable activities- include the name of the licensable activity and the new times. If you’re varying plans or changing conditions, state so. Eg:

Extension to Sale of Alcohol to 0800-2330hrs]

A copy of the application can be viewed at the Civic Offices, Union St, Chorley, PR7 1AL or online at [www.chorley.gov.uk](http://www.chorley.gov.uk)

Any person who wishes to make representations in relation to this application must do so in writing to Licensing, Civic Offices, Union St, Chorley, PR7 1AL or by the online portal. The final date for representations is 2359hrs on [DATE].

It is an offence to knowingly or recklessly make a false statement in connection with an application and the maximum fine for which a person is liable on summary conviction is Level 5 on the standard scale.